

Barrel & Brae Ltd – Know Your Customer (KYC) Policy

Barrel & Brae Ltd

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Know Your Customer (KYC) Policy

1. Purpose

Barrel & Brae Ltd is committed to responsible business practices and ensuring that our customers align with our values and operational requirements. This KYC policy outlines our approach to verifying the identity of our customers and business partners to maintain transparency and trust.

2. Scope

This policy applies to all new customers, business partners, and entities engaging in transactions with Barrel & Brae Ltd. While the whisky industry is not regulated in the same manner as financial institutions, we follow best practices to protect against fraudulent activities and ensure compliance with relevant commercial standards.

3. Customer Identification

To establish a business relationship, we require the following information from new customers:

Individuals

- Proof of identity (Passport or Driver's License)
- Proof of address (utility bill, council tax, etc.)

Information Type	Details
Full Name	
Date of Birth	
Passport or Driver's License Number	
Address	
Postcode	
Phone Number	
Email	
Declaration of source of funds	
Signature	
Date	

Businesses

- Proof of business registration or Certificate of Incorporation
- Articles of Association
- Partnership Agreement (if applicable)
- VAT Certificate
- Last set of filed accounts on Companies House
- Proof of Banking
- Proof of business address (utility bill, etc.)

Information Type	Details
Registered Company Name	
Company Registration Number	
Registered Business Address	
Registered Post Code	
Website Address	
Phone Number	
Authorised Representative(s) and Position	
WOWGR Number (if applicable)	
Warehouse Number (if applicable)	
VAT or Tax Identification Number	

4. Verification Process

Barrel & Brae Ltd reserves the right to request additional documentation or conduct verification checks as necessary. This may include but is not limited to:

- Cross-referencing details against public databases
- Requesting additional proof of address or ownership
- Confirming business legitimacy through third-party sources

5. Risk-Based Approach

While Barrel & Brae Ltd does not operate in a regulated financial environment, we adopt a risk-based approach to customer due diligence. Higher scrutiny may be applied to transactions involving:

- Unusual purchase volumes

- Entities registered in high-risk jurisdictions
- Lack of verifiable business history

6. Data Protection & Confidentiality

All customer information is collected and stored securely in accordance with data protection laws. Barrel & Brae Ltd does not share personal or business information with third parties without explicit consent, except where required by law.

7. Compliance & Updates

This policy is reviewed periodically to ensure it remains aligned with industry standards and evolving business needs. Barrel & Brae Ltd reserves the right to update this policy at its discretion.

Contact Information

For any inquiries regarding our KYC process, please contact us at:
accounts@barrelandbrae.com